

Data Protection & Consent Form

Student Name: _____

Student ID no: _____

Data

Oldham Sixth Form College stores information about students. We are required to keep this information secure, use it for the intended purpose and delete it when it is no longer required. Access to this information is restricted to appropriate staff, and is password protected. Please see our **Privacy Notice** (Pinnacle Learning Trust) on our website for further information.

All documents and policies referred to in this form can be found in the 'Parents' section of our website at www.osfc.ac.uk, under 'Data Protection & Enrolment Policies'.

This consent form applies to a student's full duration of study at Oldham Sixth Form College.

Student Consent

Privacy Notice

I have read and understood The Pinnacle Learning Trust Privacy Notice and agree to the college using my data as described in this document.

Education and Skills Funding Agency

The College's funding agency (the ESFA) may share your information with third parties for education, training, employment and well-being related purposes, including for research. Their privacy notice can be found at <https://www.gov.uk/government/publications/esfa-privacy-notice>.

The English European Social Fund (ESF) Managing Authority (or agents acting on its behalf) may contact you in order for them to carry out research and evaluation to inform the effectiveness of training.

You can agree to be contacted for other purposes by ticking any of the following boxes:

I agree to be contacted about courses or learning opportunities	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		
I agree to be contacted for surveys and research	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		
I prefer to be contacted by	Post	<input type="checkbox"/>	Phone	<input type="checkbox"/>	E-mail	<input type="checkbox"/>

Learning Records Service

The information you supply is used by the Education and Skills Funding Agency, an executive agency of the Department for Education (DfE), to issue you with a Unique Learner Number (ULN) and to create your Personal Learning Record, as part of the functions of the DfE. For more information about how your information is processed, and to access your Personal Learning Record, please refer to: <https://www.gov.uk/government/publications/lrs-privacy-notice>

I agree to share the participation and achievement data on my learner record on the Learning Record Service with approved organisations. Yes No

Signed: _____

Date: _____

Parent Consent

This form should be filled in by the named primary contact, with parental responsibility for the student. We hold parent contact information for the purpose of contacting you about your child's progress, attendance and behaviour at college. We may also need to contact you in an emergency regarding your child. We are required to keep this information secure, use it for the intended purpose and delete it when it is no longer required.

News and Events Information

Occasionally, we may write or e-mail you with information about college news and events or opportunities from selected partners for enrichment or educational purposes.

Marketing

	Post	Email
I agree to be contacted about sponsorship for college events	<input type="checkbox"/>	<input type="checkbox"/>
I agree to be contacted about providing work experience for OSFC students	<input type="checkbox"/>	<input type="checkbox"/>

I am aware that I may alter or withdraw my consent at any time in writing at info@osfc.ac.uk

Photographs

We require parents to give consent for the College to take photographs, films and other images to be used for promotional purposes in College, on our website, on social media, in College publications and in the local and national press. Please read our **Photography and Filming Statement** on our website for more details.

I agree for my child's image to be used for college marketing purposes Yes No

I am aware that I may alter or withdraw my consent at any time in writing at info@osfc.ac.uk

Turnitin

The College requires students to submit their assignments and homework to the secure website TurnitinUK, an internet-based plagiarism prevention service. We are obliged make parents aware of the terms and conditions that students agree to when submitting their work. Information about this can be found on our website.

Resources Loan Policy

While studying at Oldham Sixth Form College, students may be issued with resources to support their learning. Please be aware that these resources remain the property of the Sixth Form College at all times and include anything loaned to a student (such as books, equipment etc). The **Resource Loan Policy** provides guidelines to students and parents relating to the use of these resources.

I have read and understood the OSFC Resources Loan Policy Yes No

Parent/Carer Signed: _____ Date: _____

Print name: _____

Relationship to student: _____